

April 12, 2016

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Ron Scharffenberg. Members present: Ralph Dybdahl, Marc Dick, Steve Gordon and Sheldon Butzke.

Chairman Scharffenberg led the Pledge of Allegiance.

Chairman Scharffenberg called for approval of the Agenda. Motion made by Dybdahl to approve the Agenda. Second Gordon and motion carried.

The minutes from the March 22nd meeting were sent to Board members for review prior to publication. Chairman Scharffenberg called for approval of same. Motion made by Butzke to approve the minutes for publication. Second Gordon and motion carried.

Auditor Sherman noted a correction to the January 12th minutes; 2016 salary for Tammy Hofer is \$21550 not \$21150 as noted. Motion made by Dick to approve the correction to these minutes. Second made by Gordon and motion carried.

Commissioner Reports: Dybdahl attended an ICAP meeting. Butzke noted that the annual weed meeting was poorly attended, as in the past, but in the future this meeting will be held in conjunction with the annual township meeting in February.

Hwy Supt, Mic Kreutzfeldt, presented work order for bridge inspections for review & signature. Motion made by Dick to accept agreement with Clark Engineering for 2016 bridge inspections in McCook County, Project No BR NBIS(33), PCN 03F0 and authorize Chairman Scharffenberg to sign Work Order for Consultant Services. Second made by Gordon and motion carried. Kreutzfeldt presented SPR funding agreement for review & signature. Motion made by Gordon to authorize Chairman Scharffenberg to sign the Agreement for Funding a Transportation Planning Study in McCook County.

The County will reimburse the State 20% of the Study's final cost, not to exceed \$20,000.00. Second made by Dybdahl and motion carried. Kreutzfeldt reported that the Gasboy fuel system is in testing mode this week, going live on Friday. Most load limits were lifted on Friday, April 3rd; remaining postings to be removed April 18th. The drainage in and around Canistota was discussed, no action. Kreutzfeldt informed the Board of ongoing dispute with 450th Ave north of 250th St being designated a "minimum maintenance road" by Ramsey Twp and the USPS will not deliver mail to a residence on a minimum maintenance road. Current projects include pulling shoulders, spot graveling and patching.

Time was spent reviewing a resolution regarding Stop sign placement on 446th Ave (Hwy 09A) in Canistota. Following discussion, motion was made by Dick to approve and adopt the following resolution (upon review & approval of States Attorney Fink which did happen later in this meeting), second by Gordon, and motion carried:

RESOLUTION NUMBER 2016-03

A RESOLUTION SETTING TRAFFIC CONTROLS ON 446TH AVENUE IN
CANISTOTA ON MCCOOK COUNTY HWY 09A

WHEREAS, 446th Avenue is not constructed to accommodate pedestrian traffic;

WHEREAS, there is a higher traffic volume on 446th Avenue than Main St at said location;

WHEREAS, the McCook County Board of Commissioners desires to provide for smooth traffic flow and pedestrian safety;

NOW THEREFORE BE IT RESOLVED: The speed limit shall be set at 25mph & 15mph when children are present on 446th Avenue from 261st south to a point 3300 feet south of 261st Street.

BE IT FURTHER RESOLVED: The stop signs on 446th Avenue at Main Street in Canistota shall be removed.

Passed, approved and adopted this 12th day of April, 2016, on a motion made by Dick, seconded by Gordon, and carried.

Vote of McCook County Commission: Ayes 5 Nays 0

Chairperson, McCook County Commission

ATTEST:

County Auditor

Motion made by Gordon to convene as Drainage Commission. Second by Butzke and motion carried.

Drainage Administrator Kreutzfeldt presented the following drainage permit application, noting that downstream landowner signatures were obtained and he has signed off on it:

D16-002 Milton Peterson NE4 Section 28-104-54

Drainage Administrator, Kreutzfeldt, presented a copy of Minnehaha County Agricultural Drainage Permit Application 16-09, Inter-county permit. Applicant: George Bargmann. Legal description: Buffalo 6-104-52. Following review, motion was made by Gordon to approve the drainage permit application. Second made by Butzke and motion carried.

Motion made by Dick to convene as Planning Commission. Second made by Gordon and motion carried.

Tracy Hofer, Zoning Administrator, presented 2 plats for approval. Following review of the Plat Review Forms motions were made approving same. Motion by Dybdahl, second Butzke and carried, to approve the following resolution:

BE IT RESOLVED by the County Planning Commission of McCook County, South Dakota, that the plat showing Tract 1 of Schallenkamp Addition in the Southeast Quarter of the Southwest Quarter of Section 2, Township 102 North, Range 56 West of the 5TH Principal Meridian, McCook County, South Dakota, having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Motion made by Butzke, second Gordon and carried, to approve the following resolution:

BE IT RESOLVED by the County Planning Commission of McCook County, South Dakota, that the plat showing Tract 1 of Schallenkamp's Addition Northeast Quarter of Section 11, Township 102 North, Range 56 West of the 5TH Principal Meridian, McCook County, South Dakota, having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

The Board reconvened as Board of County Commissioners.

Welfare Director Sherman and the Commissioners reviewed Care of Poor cases.

A list of lien payments was also reviewed. An Application for County Assistance for rent, heat and electricity is incomplete; no action taken (2016-18). A Notice of Hospitalization was received from Madison Regional Health System (2016-19). A Notice of Hospitalization was received from Sanford Medical Center (2016-20). No action was taken on a request to reduce the balance of a county aid lien because individuals are attempting to sell their home. This will be revisited when/if an offer is made on the home (2006-20).

Motion made by Gordon to enter into Executive Session at 10:55 a.m. to discuss a personnel issue. Sheriff Mark Norris and Auditor Sherman were present. Chairman Scharffenberg declared out of Executive Session at 11:30 a.m. Motion was made by

Gordon to accept letter of resignation effective April 15, 2016 from Lisa Kampshoff.

The new hire will receive base pay of Courthouse Deputy \$29382, plus \$1500 for SCRAM duties. The SCRAM salary will be revisited after 6 months employment.

Motion made by Dick to offer Kampshoff the part-time pay of \$13.34/hour to assist the new hire, no time frame set. Second made by Gordon and motion carried. Norris will contact Kampshoff and update the Board at their April 26th meeting.

Missy Lauck, Public Health Nurse, presented the 1st Qtr Public Health Report to the Board, updating them on office activities and other services within the Nurse's Office.

The Commissioners asked Mike Fink, States Attorney, to join the meeting. The Board and Fink reviewed and discussed the resolution setting traffic controls on 446th Ave (Hwy 09A) in Canistota. Fink noted agreement with the language of the resolution. In other business, Fink informed the Board that he and Auditor Sherman met with Geoff Fillingsness on April 8th. Fillingsness presented his plan for the assessment of dilapidated properties in Salem, Montrose, Canistota and Bridgewater. Spencer will not be participating. Following the assessments, he will complete a photo layout of problem areas for each community and meet with the respective Finance Officers to identify pictures prior to meeting with the Council Members, if they so choose. Fink asked Fillingsness about the cost to the County and Fillingsness noted no more than \$2500.00 for the assessment process. Motion was made by Dick to approve payment of up to \$2500.00 to Geoff Fillingsness. Second made by Dybdahl and motion carried.

Motion made by Gordon to authorize Commissioner Butzke to sign the 2017 Weed & Pest Grant Agreement. The grant is not to exceed \$5700 for chemicals and public media notices. Second made by Dybdahl and motion carried.

Motion made by Gordon to authorize Chairman Scharffenberg to sign a Combined Election Agreement with Montrose City. The combined election will be held on June 7, 2016, the date of the primary election. Elections are being combined to save tax dollars on the cost of individually conducted elections. Second made by Dick and motion carried.

The following building permits were issued the month of March:

16-04	Dave Boom	Add storage in Existing Rm & Tool Rm in garage basement	Tract 1
	Boom Addition SW4SW4 4-103-53		
16-05	Mark Eichmann	heated work shop-lean to pole shed	
	Eichmann Addn W2NW4SW4 24-103-55		
16-06	Joshua Terveen	deep pit swine finisher	
	S2SW4SE4SW4:S200' N2SW4SE4SW4 17-102-56		
16-07	Sheldon Hofer	hay storage	
	N2NE4 29-102-55		
16-08	Travis Fiegen	pole barn 36x56x16	Tract 3
	Bevens Addition N2 14-101-53		

The March Activities Report for Southeast Enterprise Facilitation Project was noted & filed.

The March Clerk of Courts Report was noted & filed.

The March Contracted Law Enforcement Report was noted & filed.

Information regarding the plan year and renewal date for the County's health insurance plan with Wellmark BCBS was discussed, again. At this time, we are still waiting for clarification. No action taken.

Motion made by Dick, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 3/27/16 & 4/10/16: Commissioners 1461.55, mileage 113.82, 1461.55; Auditor 2809.73, 2809.73; Treasurer 2809.73, 2959.73; States Attorney 2267.31, 2267.31; Custodian 1185.19, 1185.19; Dir of Equalization 3939.81, 3939.81; Register of Deeds 2876.43, 2809.73; Veterans Service Officer 346.84, 373.52; Sheriff 8731.90, 8148.55; Contract Law 4372.84, 4350.00; Care of Poor 230.77, 230.77; Welfare 275.04, 275.04; Community Health Nurse Secretary 1245.46, 1245.46; Extension travel expense 8.54; Weed 330.77, 330.77; Drainage 342.46, 307.69; Planning & Zoning 307.69, 307.69. SD Remittance, 2nd qtr allocation for Public Health Nurse 1287.50; Unemployment Ins Div of SD, 1st qtr unemployment contribution 1555.95; A & B Business Solutions, monthly copier contracts 79.99; Affordable Auto Body, windshield & repairs 297.45; Atlantic Tactical, law enforcement supplies 168.74; AutoEx LLC, law enforcement auto service & parts 1351.92; Avera McKennan Hospital, mental health hold 1272.00; Avera Medical Group University Psychiatry, physician services 309.23; Avera Queen of Peace Health Services, March blood alcohols 200.00; Brown & Saenger, office supplies 155.37; Card Service Center, antivirus software 81.18, Taser training 225.00, meal 8.98, K-9 supplies 48.11, auto fuel 265.71, office supplies-drainage 244.98; Cedar Shore Resort, lodging-assessor training 101.95; Chesterman Co, water 91.00; City of Bridgewater, April ambulance appropriation 3215.42; Dept of Legislative Audit, final audit bill 6985.00; Sena Dover, mental illness evaluations 200.00; Dust-Tex, dust mop rent 27.17; Ralph Dybdahl, auto fuel for county vehicle 26.00; Eich Law Office, court appointed attorney for Sebastian Diede 5532.40, for Tim Popkes 299.20; Farm & Home Publishers, director for weed supervisor 30.00; FedEx, shipping charges 11.74; Mike

Fink, February & March expenses 130.91; Roger Gerlach, March expenses 217.50; Gessner Welding & Repair, drainage signs 7.80; Tom Heumiller, weed meeting & mileage 31.72; Hillyard/Sioux Falls, janitorial supplies 161.85; Home Motel, lodging – care of poor 65.00; Inter-Lakes Community Action, April CSW funds 688.42; Lake County Sheriff's Office, GPS bracelet service 620.00, March jail expenses 3120.00; Larry's Food & Auto, battery 102.00; Lentsch Tree Service, snow removal 50.00; LifeQuest, 2nd qtr allocation 720.00; Mac's Inc, supplies 10.35; Madison Community Hospital, prisoner care 324.00; Marco Technologies LLC, monthly copier contract 37.62; McCook Conservation District, 2nd qtr appropriation 3750.00; McCook County EMS, April ambulance appropriation 7930.46; McCook County Publishers, publishing 1383.56; McCook County Treasurer, postage 371.40; McCormick Motors, law enforcement auto service & parts 319.64; Microfilm Imaging System, scanning equipment rent 469.00; MidAmerican Energy, utilities 332.85; Morgan Theeler LLP, court appointed attorney for April M Wenzel 373.73, for Aaron L Isburg 438.14, for Clayton J Knudsen Jr 165.60, for Jason G Waldner 2196.33, for juvenile 704.30, for Robert O Becker 696.60; Noll Collection Service, lien collection fee 152.77; Alicia Petersen, March expenses 105.42; Presto-X, general pest service-food pantry 35.00; RBS Sanitation, garbage service 56.25; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 75.29; Salem Community Drug, office supplies 30.31; Salem Lumber, drainage supplies 4.75; Salem Sales, law enforcement auto fuel 2760.89, towing service 150.00; Salem Special, Sheriff letterhead 58.00; SD Achieve, services for 4 residents 240.00; SD Assn of Weed & Pest Supervisors, 2016 membership dues 50.00; SDACC, annual CCPR assessment 957.00; SDACO, spring workshop registration 525.00; Sioux Falls Food Bank, food pantry

delivery charges 60.00; Sioux Falls Two Way Radio, radio 560.98, installation 75.00; Kipp Stearns, auto fuel 36.00; Sturdevant's Auto Supply, supplies 4.79; T & C's Pit Stop, law enforcement auto fuel 49.25, cookies for weed meeting 11.98; Tom's Auto Clinic, wrecker service 150.00; Total Stop Food Store, law enforcement auto fuel 423.58; Triotel Communications, telephone/internet service 720.54; Verizon Wireless, internet modem service 320.81, cell phone service 196.21; Xcel Energy, utilities 621.54; Zapp Hardware, Courthouse building supplies 81.62.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 3/27/16 & 4/10/16: Hwy Dept 18467.54, 18499.07. Unemployment Ins Div of SD, 1st qtr unemployment contribution 1060.42; Butler Machinery, parts 953.34; Card Service Center, office supplies & tool 343.70; Central Farmers Cooperative, tires 692.00, lp 128.25; Dakota Fluid Power, parts 110.79; Diesel Machinery Inc, broom 54850.00; Gessner Welding & Repair, supplies 199.00; Iron Wheel Sales & Service, furnace air filters 71.85; Lanair Heaters & Boilers, waste oil heater 410.46; Mac's Inc, supplies 37.97; McCook County Publishers, publishing 157.67; McCook County Treasurer, duplicate title 10.00; McCormick Motors, parts 65.22; MidAmerican Energy, utilities 111.42; Puthoff Repair, parts 37.35; Travis Raap, fuel 28.43; RBS Sanitation, garbage service 56.25; Salem City, utilities, 78.55; Salem Farmers Market, paper products 13.98; Salem Lumber Co, building supplies 252.21; SDPAA, insurance on 2 trailers 362.00; Servall Towel & Linen, towel & mat rent 73.47; Southeastern Electric, utilities 23.00; Sturdevant's Auto Supply, supplies 1295.82; Triotel Communications, telephone/internet service 103.36; Verizon Wireless, cell phone service 64.38; Vulcan Inc, hand rivet gun 128.00; Xcel Energy, utilities, 581.52; Zapp Hardware, supplies 20.45.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West

Telecommunications, 911 telephone service, 371.72; Lake County Treasurer, encryption software 449.25; Mitchell Regional 911, 2nd qtr E-911 contract 11573.00; Triotel Communications, 911 telephone service, 197.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 3/27/16 & 4/10/16: EDS Director 1305.69, 2255.69. Unemployment Ins Div of SD, 1st qtr unemployment contribution 82.26; Triotel Communications, telephone/internet service 97.44.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 3/27/16 & 4/10/16: Sheriff Secretary/Dispatcher 173.08, 173.08. Unemployment Ins Div of SD, 1st qtr unemployment contribution 9.52.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging System, scanning equipment rent 123.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 3/27/16 & 4/10/16: Dir of IRS, county share of FICA 3287.93, 3061.93, Medicare 768.98, 716.13; SD Retirement System, county share of retirement contribution, 3096.99, 3129.81; Wellmark Blue Cross/Blue Shield, county share of health insurance premiums 4916.87.

The Auditor's Account with the County Treasurer for the month of March, 2016: deposits in banks, \$4,361,738.89; cash to deposit, \$3,091.55; checks to deposit, \$13,028.65; CC payments, \$99.60; Cash Items (postage) \$381.40; Treasurer's Cash, \$1,188.60; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$5,180,478.69.

The meeting adjourned subject to call.

Dated this 12th day of April, 2016.

Ronald Scharffenberg

Commission

Chairman, McCook County

ATTEST:

Geralyn Sherman _____
Auditor, McCook County